

**Page Denied**

Next 1 Page(s) In Document Denied

TOP SECRET

30 April 1984

Weekly Report

Directorate of Administration

- Efforts continue to improve the quality of life at the Headquarters Building. For example, all the Headquarters Building corridor light fixtures are being replaced with new fixtures that contain the latest state-of-the-art light defusion lenses. The new fixtures are both energy and cost efficient. In order to keep the cost even lower, the light tubes from the old fixtures are being reused. The project will take approximately 30 days to complete.
- The preliminary design report for the proposed improvements to Route 123, in connection with our new building project, was received from the Virginia Department of Highways on 23 April. Based on our review of the report, we rejected the proposals because they were too complex and unresponsive to major community concerns. We are advising the Commissioner, Virginia Department of Highways and Transportation of the reasons for our rejection and hope that he will present a more realistic proposal.

25X1

—

—

Directorate of Operations - No report.

25X1

—

—

Directorate of Science and Technology

TOP SECRET

TOP SECRET

25X1

Directorate of Intelligence

- ALA provided a memorandum for the DCI and material to the NSC on the Nicaraguan military buildup and resupply of the Salvadoran insurgents.
- ALA completed a memorandum for the Vice President on the Church/State conflict in Nicaragua.
- ACIS and the NIO/SP briefed Senator Glenn on ASAT.
- EURA and OIA briefed Congressman Feighan, House Foreign Affairs Committee, on the situation on Cyprus.

National Intelligence Council

- NIO/Counterterrorism (David Whipple) participated in a pre-brief of a presentation on [redacted] by the NSC Staff for several House and Senate Committees, although DDI and DDO officers represented the Agency at the briefings; representatives from the NSC, State, JCS, FBI, and OLL also attended.
- A/NIO/LA [redacted] began duty with the NIC.
- Estimates approved at NFIB on 25 April: NIE 81-84: The Outlook for Mexico and NIE 93-84: Brazil: Prospects for the Regime.

25X1

25X1

25X1

25X1

- NIO/Counterterrorism (David Whipple) and A/NIO/CT [redacted] continued discussions with representatives of various Community agencies regarding contributions for the DCI's input [redacted] by holding meetings with officers of OD&E, NPIC, OSO, OMS, DDO Evaluation and Plans Staff, and staff members of the Officer of the Director of NSA.
- A/NIO/CT [redacted] met with the CIPC Working Group on Terrorism to discuss the Group's draft study on enhancing U.S. efforts against terrorism.

25X1

25X1

Office of General Counsel

25X1

TOP SECRET

**TOP SECRET**

Office of Inspector General - No report.

Office of Comptroller

25X1

—

—

Office of Legislative Liaison - See "Upcoming Calendar" below.

Public Affairs Office

25X1

—

Upcoming Calendar

DDCI out of city through 13 May.

- 2 May - Briefing of House Appropriations Defense Subcommittee re Covert Action (DCI)
- 3 May - Briefing of HPSCI re Agency Options for Future of Nicaragua (DCI)
  - Executive Committee Meeting: Emergency Planning (ExDir)
  - Meet with PFIAB Task Force on Leaks (DCI)
  - Meeting with Assistant to the President for National Security Affairs (DCI)
- 4 May - Breakfast with Secretary of Defense (DCI)
  - Lunch with Secretary of State (DCI)

**TOP SECRET**

~~SECRET~~

DDA 84-0046/16  
27 April 1984

MEMORANDUM FOR: Director of Central Intelligence

FROM: Harry E. Fitzwater  
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 27 April 1984

1. Progress reports on tasks assigned by the DCI/DDCI:

None

2. Items/events of interest:

c. Office of Data Processing personnel provided support on drug research to the National Intelligence Council. The branch concerned developed a Drug Distribution/Cost Simulation Model using spreadsheet software on a personal computer. The results of the model will be used by an Interagency Drug Working Group.

d. As a result of Agency regulations stating that the amount of cash considered reasonable for travelers to carry is \$300, with additional funds carried in the form of travelers checks, the sale of travelers checks has increased substantially. Travelers check purchases during the past 12 months were as follows:

This represents a 19 percent increase over the previous 12 month period.

WARNING NOTICE  
INTELLIGENCE SOURCES

~~SECRET~~

OR MET: Approved For Release 2008/09/19 : CIA-RDP86M00886R002700020033-8

**SECRET**

SUBJECT: Weekly Report for Period Ending 27 April 1984

e. Efforts continue to improve the quality of life at the Headquarters Building. For example, all the Headquarters Building corridor light fixtures are being replaced with new fixtures that contain the latest state-of-the-art in light defusion. The new fixtures are both energy and cost efficient. In order to keep the cost even lower, the light tubes from the old fixtures are being reused. The project will take approximately 30 days to complete.

25X1

g. The preliminary design report for the proposed improvements to Route 123, in connection with our new building project, was received from the Virginia Department of Highways on 23 April. Based on our review of the report, we rejected the proposals because they were excessive to our needs and nonresponsive to major community concerns. We are advising the Commissioner, Virginia Department of Highways and Transportation of the reasons for our rejection and hope that they will present a more realistic proposal.

h. The Information Privacy Division, OIS, has initiated, on a test basis, the use of a form letter for the initial acknowledgment of Privacy Act requests. Thus far it appears that the use of this form letter will save us as much as 20 minutes per letter, mostly in drafting, typing and proofreading. The form is usable in about 90 percent of the Privacy Act requests. This represents a few hours savings that we can devote to more complicated Freedom of Information Act requests. Also, we have had no adverse reaction from the public so far in going with this new format.

i. On the morning of 23 April, a dozen demonstrators, including three individuals in clerical garb, appeared at the Agency recruiting office in the Federal Building in

The group handed the recruiter a petition demanding the resignation of Director William Casey for CIA's activities in Central America, particularly Nicaragua, and insisted that the recruiter call the DCI. He declined to do so, explaining that he would mail the petition. The recruiter left for lunch leaving the demonstrators outside his office. When he returned an hour later, he learned that the group had been escorted peacefully from the building by Federal Protective Service Officers.

25X1

25X1

**SECRET**

**SECRET**

SUBJECT: Weekly Report for Period Ending 27 April 1984

25X1

25X1  
25X1

m. On 19 April, the Career Trainee Development Course (CTDC) staff met the incoming class [ ] Career Trainees (CTs), the largest in recent memory. Approximately [ ] spouses were in attendance for a brief introduction to the program and for a discussion with the Family Employee Liaison Office. The 10-week CTDC course began in earnest on 23 April. A major new inclusion in this running of the Course will be a full day's exercise aimed at presenting information on the Agency's support mechanism and how it can be mobilized to meet certain situations. This project has been closely coordinated with the Special Support Assistant to the DDA.

n. [ ] Elections  
Research Center, has accepted our invitation to make a presentation on "The Current Political Scene--Election '84" to a "joint" session of the Midcareer Course and the Advanced Intelligence Seminar. The presentation will take place at the Chamber of Commerce building on Friday, 1 June 1984, at 1415 hours in room 507.

25X1

### 3. Significant activities anticipated during the coming week:

On Tuesday, 1 May, the DDA, ADDA, and several DA Office Directors [ ] with Ambassadors Ronald Spiers, Alfred (Roy) Atherton, and other senior officials from the Department of State.

25X1

25X1

[ ]  
HARRY E. RIZZYATER

**SECRET**